

OFFICIAL PROGRAM STANDARDS NOTICE (OPSN)

Issued: December 23, 2022

Programs: SHEET METAL WORKER

To: SkilledTradesBC Training Providers
Articulation Chair
System Liaison Person
Youth Train in Trades School Districts

RE: OPSN 2022 027

Effective Date: January 3, 2023

Summary: SkilledTradesBC Standardized Level Exams (SLEs) are being introduced for **Sheet Metal Worker Harmonized Level 3 (HL3)**.

Details: Apprentices enrolled in **HL3** technical training for **Sheet Metal Worker** that begins on or after **January 3, 2023**, will be required to sit the SLE. The exam will contribute 20% to an apprentice's final mark.

An Exam Breakdown is available for the **Sheet Metal Worker Level 3** Exam on SkilledTradesBC's website at <https://skilledtradesbc.ca/program/sheet-metal-worker> in the box titled, 'Standardized Level Exam (SLE) Updates'. This breakdown shows the number of questions on the exam per General Area of Competency (GAC) and Competency.

The exam includes a reference booklet with figures, an acronym list, and a formula sheet.

Rationale: SkilledTradesBC implemented Standardized Level Exams as part of an assessment strategy to ensure consistent outcomes at each program level for apprentices throughout BC.

General Information

Scheduling Exams: Exams are to be requested by training providers via the usual SkilledTradesBC procedure. For more information, please see <https://www.skilledtradesbc.ca/training-provider-resources>. Training providers are required to complete a SkilledTradesBC Exam Request Form six to eight weeks prior to the scheduled exam date. Training providers are encouraged to identify courses using the Session ID, to aid in confirmation of exam type. SkilledTradesBC will

OPSN 2022 027

SKILLEDTRADES^{BC}

OFFICIAL PROGRAM STANDARDS NOTICE (OPSN)

provide an invigilator for these exams.

Calculating and Submitting Final Marks for Blended Exams:

Process

- SkilledTradesBC administers the exam, records the mark in Direct Access (DA), and reports it to the training provider.
- The training provider blends the in-school (80%) and SLE (20%) marks to produce a final mark for the level (or as indicated in the Assessment Guidelines).
- The training provider reports the final, blended mark to SkilledTradesBC and records it in DA.
- DA reports the final, blended mark to the apprentice as a single percentage score.
 - When the final mark is entered into DA, the system performs a reverse calculation using the SLE mark to determine the in-school mark.
 - All three marks are stored in the apprentice's record, but only the final blended mark is reported on the SkilledTradesBC transcript.
 - A blended mark of 70% or greater is required to pass the level.

For more information:

SkilledTradesBC Program Standards
programstandards@skilledtradesbc.ca

cc:

SkilledTradesBC Staff

OPSN 2022 027